

**Caswell County Schools**  
**SCHOOL SOCIAL WORKER**  
**Job Description**

**Job Title:** School Social Worker (10 month position)

**Description:** The School Social Worker promotes and enhances the overall academic mission by providing services that strengthen home, school, and community partnerships and address barriers to learning and achievement. The School Social Worker significantly contributes to the development of a healthy, safe, and caring environment. Such an environment is achieved by advancing the understanding of the emotional and social development of children and the influences of family, community, and cultural differences on student success along with the implementation of effective intervention strategies. The major functions of the school social worker job description incorporate the North Carolina State Board of Education guiding mission that every public school student will graduate from high school globally competitive for work and postsecondary education and prepared for life in the twenty-first century.

**Major Responsibilities and Duties:**

- Effectively and appropriately assesses and addresses the needs, characteristics, and interactions of students, families, LEA personnel, and community.
- Helps students and families make the best use of available resources and opportunities and to help fully develop each student's individual potential.
- Assist parents in utilizing school and community resources to help children maximize their educational abilities.
- Coordinates services with community agencies.
- Coordinates a variety of prevention and intervention programs and services.
- Provides individual and group counseling, case management, home visits, and assessments.

- Serves as a liaison between school, family, community and outside agencies such as the Department of Social Services, Juvenile Court, and other agencies, as appropriate.
- Understands and abides by federal, state, and local laws, such as child protection, child abuse, special education, attendance, education rights and privacy.
- Participates in professional development opportunities by participating in professional organizations and by staying abreast of current research and literature.
- Plans school and/or system-wide programs to promote a safe, healthy, caring school climate that fosters academic success.
- Addresses the needs of the schools, student, families, and community by collaborating with the Student Support Services administrator to development an approach to any barriers or problems with the educational process.
- Consults and collaborates with other school personnel in gathering and obtaining student information to develop programs or systems of care that support and enhance the health, social and emotional well-being and safety of students.
- Promotes collaboration among community health and mental health service providers and facilitates student access to these services.
- Conforms to the National Association of Social Work Code of Ethics and Standards for School Social Work practice.
- Maintains accurate case records and documentation.
- Understands and maintains confidentiality.
- Performs other related duties as required.

**Additional Requirements:**

- Attends PTSO, school board and various other community meetings as necessary
- Listen and communicated effectively.
- Respond appropriately to inquiries or needs.

- Character and personality to relate effectively with staff, students, and community
- Demonstrated ability to work with a wide variety of community groups and organizations, students, parents, and school personnel.

**Qualifications**

- Must hold or be eligible to hold a School Social Work license issued by the North Carolina State Board of Education
- Experience in school social work or related field preferred

**Reports to:** Assistant Superintendent

**Job Start Date:** Immediately

**Posting:** Until Filled